

CAVAN TOWN COUNCIL

**APPLICATION TO ERECT, CONSTRUCT, PLACE
SCAFFOLDING/HOARDING ON A PUBLIC ROAD / FOOTPATH**

NAME OF APPLICANT: _____

ADDRESS: _____

Precise Location of Structure: _____

Full Description of
Structure: _____

Purpose for which it is being erected:

Period for which Licence is being sought (exact dates):

From: _____ To: _____

Signature of Applicant: _____ Date: _____

Notes:

This application should be accompanied by:

1. Site Plan indicating location of proposed scaffolding.
2. Proposed start date.
3. Proposed duration of scaffolding.
4. Correct fee based on €125 per month or part thereof, with a minimum fee of €125.

5. Letter from your insurance company indemnifying both Cavan Town Council and Cavan County Council in the event of damage or injury to property or persons as a result of the scaffolding.
6. Name and address of scaffolding sub-contractor i.e. company who will supply, erect and remove scaffolding.
7. Name, address and qualifications of competent person who will inspect scaffolding on a daily basis and who will complete the WH1 form report of results of inspection for work equipment for work at heights, in compliance with Construction Regulations 2006.
8. Proposed layout drawing and elevation of scaffolding and details for toe board, guard railing, netting etc.
9. Safe loading capacity information from manufacturer of scaffolding.
10. Details of provision for pedestrians i.e. protected walkway.
N.B. Covered walkways must be lit at night.
11. Copy of Forms AF1 and AF2 – Notification Particulars to Health and Safety Authority.

Please also submit the following in respect of any demolition works you propose to carry out:

1. Method Statement, certified by the Chartered Structural Engineer for the project, for the demolition works.
Provisions to protect the general public and adjoining property should be incorporated into this.
A traffic Management Plan where applicable, must also be incorporated into the Method Statement for review to Cavan Town Council and Cavan County Council.
2. Letter from your insurance company proving your level of cover for carrying out demolition works and indemnifying both Cavan Town Council and Cavan County Council in the event of damage or injury to property or persons as a result of the demolition.
3. Name and address of competent person who will be supervising the demolition work.
4. Name and address of the Project Supervisor for the Design Process.
5. Name and address of the Project Supervisor for the Construction Stage.